



*A unique way to
manage your
Company's legal needs*

The BeinLaw Legal Retainer Program

As a business owner or professional, we often avoid addressing the legal needs of our company or practice believing it's too costly or time-consuming to do so. In reality, neglecting these issues often leads to problems that become more costly and take more of our time to deal with. We operate on a daily basis not even knowing if all of our legal needs and concerns are properly addressed. The Beinhaker Law Firm (the "firm") is proud to offer its legal retainer program ("LRP"), designed to accommodate any business owner's needs. Our LRP is an arrangement whereby we act as primary counsel for your business or practice, on-call and available, for a regular and manageable fee.

Depending on the size of your company and your regular business needs, we offer different levels of service. Our packages are as follows:

Service Pack #1 - Solos & Professionals. For individual professionals and one-person businesses, this package includes monthly phone consultations, email response and review of any business documents. \$600 per month

Service Pack #2 - Small Businesses. For businesses with approximately 2 to 10 employees, this package includes the Service Pack #1, plus monthly unlimited business letter writing and drafting of 2 business documents per month. \$1,200 per month

Service Pack #3 - Medical Doctors.* For medical practitioners, this package includes Service Packs #1 & #2, plus unlimited business letter writing and unlimited business document preparation. \$2,400 per month

Service Pack #4 – Medium/Large Companies. For organizations with more than 10 employees, this package includes all 3 Service Packs, plus additional services custom-designed to fit your particular needs. Fees are determined on a case-by-case basis.

As an LRP client, services outside the scope of your service pack will be discounted by 15%. This includes, but not limited to, hourly litigation services, additional document preparation, or contingency collection activities. All such services will be subject to a separate retainer agreement. Additional credits and discounts may be available depending on your level of LRP service. Fee discounts also apply to personal documents such as wills, trusts or other personal agreements.

*For medical doctors, LRP services do not include services for major medical litigation or kept check collections which are subject to a separate retainer agreement.

Stipulations to be aware of:

- All fees are automatically charged electronically using a credit/debit card kept on file.
- If your charge card is declined, a reinstatement fee of \$35 will be charged.
- Business letters are limited to 3 pages. Additional fees may apply to longer letters.
- Business documents are limited to 15 pages. Additional fees may apply to longer documents.
- Documents & letters do not include those of a personal nature or pleading & motion documents prepared for litigation matters.
- The firm reserves its right to terminate your package at any time.
- Subject to the terms and conditions of a separate client agreement

For more information or to arrange a no-cost, no-obligation initial consultation, please email or call our office. We are available Monday through Friday between the hours of 9 am and 5 pm. Appointments outside of our normal business hours are available on a limited basis.